

**MARWOOD PARISH COUNCIL**  
**MINUTES of the COUNCIL MEETING 16 May 2019**  
Marwood Methodist Church Hall, Guineaford

**Members Present:** Cllrs. C Spear, C Latham, C Wallis, D Chugg, R Berry  
Cllr Spear thanked Cllr Latham for his Chairmanship over the past years.

**Apologies:** Cllr S Button

**In Attendance:** Cllr Mrs A Davis, Cllr F Tucker. M J Measures (Clerk to the Council),

**Disclosable Interests.** None                    **Chairman's Discretion.** Meeting dates

**4970. Minutes of the Parish Council Meeting 11 April 2019**

Minutes were agreed and signed as a true record.

**4971. Police Report**

The Clerk sent Members a copy of the Police Report which showed one reported crime; use threatening/abusive/insulting words.

**4972.**

**Reports from County and District Councillors**

The report from Cllr Mrs Davis includes updates on the A361 Pedestrian Cycle Crossings at Bishops Tawton and Landkey and advanced planting works. She had toured the Parish with a Devon County Highways Officer looking at the various issues recently identified and reiterated the procedure for notifying Devon County Council of how to report highway problems, particularly "potholes". *Cllr Mrs Davis left the meeting at 19.30 to attend Ashford PC.* Cllr Tucker thanked Councillors for their support over the past four years and said he is looking forward to serving the community in the next four years. He commented on the make-up of the new North Devon Council.

Cllr Spear congratulated Cllr Tucker and thanked him for his support.

**4973. Correspondence**

Correspondence has been sent to Councillors.

A letter from a member of the public concerning noise disturbance over Bank Holiday Monday was dealt with by the Clerk.

**4974. Finance**

Invoices agreed for payment: C F Wallis £158.00 (*Apr/P3*); North Devon Council £457.30 (*May*); Internal Audit £50.00; Election/Admin £135.10 (*Apr/May*); Community First Trading Ltd . £204.33 (*Annual Insurance*). Closing Balance at 31 March 2019: £7623.76

Annual Governance and Accountability Return

Members agreed the Accounting Statement which was signed by the Chairman and Clerk  
A copy of the detailed Statement of Accounts was given to each Councillor.

Internal Auditors Report. One minor cross-checking error. The auditor reported:

*"The finances appear well managed and that supporting financial records are appropriate to the type and size of the Council".*

Council Signatories. It was agreed to include Cllr David Chugg as a signatory for the Parish Council Account, to replace Mrs Sheelagh Darling.

#### **4975. Planning Matters**

66527 – *Land at Burland Farm Bittadon. Prior notification application for proposed development by telecommunications code system operators for erection of one 24m mast together with one cabinet and compound fence.*

**Recommend : Approval**

66577 – *Marwood House Marwood. Listed building application to install a through-lift*

**Recommend : Approval**

#### **4976. On-going Matters**

Telephone Kiosk. The use of stain-glass windows has been offered.

The Clerk emphasised that any development must have the support of volunteers. The costs of renovating the kiosk and installing possible shelving will be investigated.

Co-option of Councillors. Following the election earlier this month there are three vacancies for Councillors to serve the Parish. Members agreed to follow the standard practice of notifying the public by putting notices on the notice boards and in Marwood Matters. The Clerk will arrange.

#### **4977. Reports from Councillors**

Parish Footpaths. Cllr Chris Wallis has carried out some work to footpaths on behalf of Devon County Council.

Highways/Transport. The Clerk informed Members that he has contacted DCC Highways with the instruction to go ahead with the work. Cllr Mrs Davis had asked for a copy of the instruction to be sent to her so that she could follow-up the instruction.

#### **4978. Chairman's Discretion.**

Meeting Dates. Two years ago the day of Council Meetings was changed in order to meet certain requirements. Following a request, it was agreed to revert to the original day for holding Council Meetings.

***Parish Council Meetings will be held on the first Thursday of each month (except August when there is no meeting) with effect from 6 June.***

*Meeting closed at 20.10*